



Downtown Development Authority  
Board

**MEETING AGENDA**

**March 5, 2014**

***Downtown Development Authority Board Members***

Sue Parker, Chairperson	James O'Toole, Trustee
Andy Crispigna, Treasurer	Dan Bender, Vice Chair
Marc Tall, Trustee	Tara Deno, Trustee
Mitch Taylor, Trustee	Jeff Slagstad, Trustee
Mary Finlan, Trustee	

***Administration***

***Ed Legault***

***Judy Schroeder***

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 4982

March 5, 2014 7:30am

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL/CORRECTION(S) TO MINUTES** – Approval of February 5, 2014 minutes

**APPROVAL/ADJUSTMENTS TO THE AGENDA**

**CONFLICT OF INTEREST DECLARATION**

**TREASURER'S REPORT**

**Public Hearing:**

**1. 2014-2015 Budget and 2014-2019 Capital Improvement Plan – Public Hearing/Action**

Explanation: Public input is encouraged in regard to the proposed 2014-2015 Budget as well as the 2014-2019 Capital Improvement Plan. This is the final public hearing before DDA officially adopts this budget to be forwarded to City Council for approval.

**OLD BUSINESS/UNFINISHED BUSINESS: (None)**

**NEW BUSINESS:**

**1. City Market Place - Discussion/Action**

Explanation: Mr. Barry Polzin will present updated drawings for the "City Market Place". The drawings will include cost projections for the structure and enhancements to the old Farmer's Market site.

## PROJECT UPDATES-

- Overhead sign lighting – Rapid Electric will be doing additional adjustments to the lights as we get some kind of a break in the weather
- Banner replacement: Peggy Schumann will present banner designs and strategy with the board. The preliminary designs are in the packet.
- Website update – Met with David on Feb. 26th to review progress.
- Façade Program – Sent our second bill for payment to UPEA. \$8,815.50 based on the project being 80% complete. Meeting with UPEA and Businesses on March 4th & 5<sup>th</sup>. Will also be meeting with Jen Tucker of MEDC on March 4<sup>th</sup>.

**VARIOUS OTHER ISSUES** : Received letter from the Delta County Master Gardener's

**GENERAL PUBLIC COMMENT**

**BOARD/STAFF COMMENTS**

**ANNOUNCEMENTS** : New Events

**ADJOURNMENT**

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson