



Downtown Development Authority Board

MEETING MINUTES

August 13, 2014, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

**OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
August 13, 2014**

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street.

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender and Trustees Tall, O'Toole, Taylor, Finlan, Deno, Slagstad and Treasurer Andy Crispigna. Also present Jenny Lancour and Geri Nelson of DTE

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Tall moved to approve the minutes of July 2, 2014 as presented, seconded by Treasurer Crispigna. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

Trustee O'Toole moved to approve the agenda, 2nd by Trustee Tall. Motion Carried.

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$203,972.36. Possible changes may be forthcoming at end of audit. Other payables were as usual.

Motion to approve Treasurer's Report Trustee Tall, 2nd by Trustee Taylor. Motion carried.

Public Hearing:

None

OLD BUSINESS/UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Parking Lot Enhancements

Based on discussions with Citizen's and as part of a recommendation from the 2006 Anderson Economic Group the board to discussed signage options for Ludington Street and DDA owned parking lots to raise awareness of additional parking. The improved signage would include historical names tied to the downtown. It was also recommended that a sub-committee be convened consisting of DDA Administration, two members of the Historic District Commission and the members of the Delta County Historical Society to do research in finding the appropriate names/titles for each parking lot.

The parking lot on 14th St and 1st Avenue was also discussed. Points of discussion were, no signage present, to install parking regulations such as time limited and open parking times and to pull historical records. DDA Administration will meet with Public Works and Public safety to determine the parking regulations to be initiated with subsequent traffic control orders and finally to report those results to the board.

PROJECT UPDATES-

- Sidewalk Sale – nothing out of the ordinary- numbers down
- Visitors Newmar/Trappers' convention – review of activities.
- Escanaba Market Place – Working with CUPPAD to ensure we have everything to move forward. Presentation from Geri Nelson of DTE stating that DTE would like to become a partner in the Escanaba Market Place by providing an outdoor living space which would consist of natural gas burners/grill, lamps and possible patio heater. Also additional lamps in clock space and parking area to provide

more of an ambiance. DTE has earmarked \$10,000 towards this project pending acceptance from DDA Administration .

A motion to graciously accept the offer of \$10,000 pending final design from the DTE to partner with the DDA on the Farmer's Market Project by providing an outdoor space was made by Trustee O'Toole, 2nd by Trustee Tall. Motion carried.

- Property Acquisition - No Updates.
- Facade Update: Federal Tax credits are available and must be in place before each projects starts. Building owners are being informed as to the process for applying for the tax credits.

VARIOUS OTHER ISSUES :
GENERAL PUBLIC COMMENT
BOARD/STAFF COMMENTS
ANNOUNCEMENTS :
ADJOURNMENT : 8:32 a.m.

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson