



Downtown Development Authority Board

MEETING MINUTES

April 1, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

**OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
April 1, 2014**

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, MI. 49829

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender, Treasurer Andy Crispigna and Trustees Tall, Deno, and Slagstad.

Absent: Trustees Taylor and Finlan and O'Toole - excused.

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Tall moved to approve the minutes of March 4, 2015 as presented, seconded by V.C. Bender. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

*V.C. Bender moved to approve the agenda as published, 2nd by Trustee Deno.
Motion Carried.*

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$293,341.81 Payables as usual.

*Motion to accept Treasurer's Report by Trustee Tall, 2nd by Trustee Bender.
Motion Carried.*

Public Hearing:

None

OLD BUSINESS/UNFINISHED BUSINESS:

1. DDA Budget for 2015/2016

Administration distributed a revised copy of the 2015/2016 budget for Board approval. Changes included revised cost estimates for the Escanaba Market Place, inclusion of Grant estimates and Loan proceeds to help pay for the project.

Motion to approve the 2015-2016 Budget as presented by Trustee Slagstad, 2nd by Trustee Deno.

Roll Call Vote:	Trustee Slagstad	Aye
	Trustee Deno	Aye
	Trustee Tall	Aye
	Treasurer Crispigna	Aye
	V.C. Bender	Aye
	Chairperson Parker	Aye

NEW BUSINESS:

1. RFP for Parking Lot Enhancements

Administration also distributed a copy of the text & pictures for the Historical theme signs for the DDA controlled parking lots. DDA Administration asked for approval to request bids to an RFP for the signage and installation at the parking lots.

A motion was made to prepare the bid documents for board approval by Trustee Tall, 2nd by Trustee Deno. Motion Carried.

2. Event Sponsorship for Marina Fest

Administration presented a copy of the application for support for Marina Fest by Larry Gravatt. Support would be \$1000 to help with entertainment expenses. The event has been a very nice community event that we have sponsored over the last several years.

A motion was made to do a \$1,000 sponsorship for Marina Fest by V.C. Bender, 2nd by Trustee Deno. Motion Carried.

PROJECT UPDATES

- Website & Face book - Transition set for April 7th with Sarah of RKcom Design
- Escanaba's Low to Moderate Income Status - Complete, waiting for State Approval
- Redevelopment Ready Communities Activities - Upcoming training at Bay College

VARIOUS OTHER ISSUES - None

GENERAL PUBLIC COMMENT - None

BOARD/STAFF COMMENTS - None

ANNOUNCEMENTS : - None

ADJOURNMENT : 8:10

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson