



Downtown Development Authority  
Board

**MEETING AGENDA**

**May 6, 2015, 7:30 am**

***Downtown Development Authority Board Members***

Sue Parker, Chairperson	James O'Toole, Trustee
Andy Crispigna, Treasurer	Dan Bender, Vice Chair
Marc Tall, Trustee	Tara Deno, Trustee
Mitch Taylor, Trustee	Jeff Slagstad, Trustee
Mary Finlan, Trustee	

***Administration***

***Ed Legault***

***Judy Schroeder***

Civic Center, 225 N 21<sup>st</sup> Street, Escanaba, MI 49829

May 6, 2014, 7:30a.m.

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL/CORRECTION(S) TO MINUTES** – Approval of April 1, 2015 minutes

**APPROVAL/ADJUSTMENTS TO THE AGENDA**

**CONFLICT OF INTEREST DECLARATION**

**TREASURER'S REPORT**

**OLD BUSINESS/UNFINISHED BUSINESS:**

1. RFP for Parking Lot Enhancements – Discussion/Approval

Explanation: Administration will have a copy of the RFP for the Historical theme signs for the DDA controlled parking lots. Administration is looking for approval of the RFP for the signage and installation at the parking lots.

**NEW BUSINESS:**

1. Rib Fest May 29<sup>th</sup> 4:00 pm to 7:00pm - Discussion/Action

Explanation: Approve funds to purchase Rib's (Approximately \$1800 or \$300 per merchant), 375 for Music & \$250 for a tent. The DDA should be able to recoup a majority of the funds expended based on the fact we will be collecting for the tickets.

2. Façade Program Revisions - Discussion/Action

Explanation: The Façade renderings & work plans need to be updated. We are also seeing more of our businesses looking to add projects to their original Façade plan that might be considered as their project match. Based on the revisions and new information that will need

to be part of the application for the businesses I am requesting an additional amount not to exceed \$5000 for the new work by UPEA. I have an estimate of \$4880 from UPEA for the additional work.

### **PROJECT UPDATES-**

- Website & Facebook
- Escanaba's Low to Moderate Income Status
- Redevelopment Ready Communities Activities – May 20<sup>th</sup> @ 6:00 pm Joint Council/Board meeting

### **VARIOUS OTHER ISSUES:**

#### **GENERAL PUBLIC COMMENT**

#### **BOARD/STAFF COMMENTS**

#### **ANNOUNCEMENTS:**

#### **ADJOURNMENT**

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or [escanabadda@att.net](mailto:escanabadda@att.net).

Respectfully Submitted,

Sue Parker, Chairperson