



Downtown Development Authority Board
MEETING MINUTES

January 7, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

**OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
January 7, 2014**

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, MI. 49829

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender, Treasurer Andy Crispigna and Trustees O'Toole, Tall, Deno, Slagstad, and Taylor.

Absent: Trustee Finlan, excused.

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Tall moved to approve the minutes of November 5, 2014 as presented, seconded by V.C. Bender. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

***V.C. Bender moved to approve the agenda as published, 2nd by Trustee Tall.
Motion Carried.***

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$336,130.74 .Payables included a payment to C2AE for storm sewer analysis, website maintenance and snow removal.

Motion to accept Treasurer's report by V.C. Bender, 2nd by Trustee Tall, Motion Carried.

Public Hearing:

None

OLD BUSINESS/UNFINISHED BUSINESS:

1. Change to Escanaba's Low to Moderate Income Status – Update

Meeting took place with Dr. Mauldin (State Certifier) and CUPPAD. Minor changes were made to the CUPPAD package based on the Dr. Mauldin,s recommendation. CUPPAD should start the survey during the week of Jan 12th, 2015. Public awareness messages regarding the survey will start the week of Jan. 5th, 2015.

2. Change to Escanaba Market Place Project's Location – Update

Meeting with Barry Polzin took place to review changes to the 15th and Ludington Street location and any associated changes to Escanaba Market Place Project. Revised drawings and recommendations were distributed to the board. It was decided to release the Market Place Project for public input.

NEW BUSINESS:

1. Goals and Objectives - Discussion/Action

Under Section 2. General Rules in the Downtown Development Authority Rules of Procedure, item 2.7 states: "During a regularly scheduled meeting of the new calendar year the Board shall develop a set of goals and objectives for accomplishing during the upcoming calendar year. During this same meeting, the Board shall review its past

year's performance against the goals and objectives from that year. DDA administration is preparing an itemized report to be read at the February 4, 2014 regularly scheduled board meeting as well presented to Council. Updates will be given on each project by DDA Administration.

2. Escanaba Area Junior Hockey Association Sponsorship - Discussion/Action

The E.A.J.H.A is holding the 5th Annual "Mites to Men Pond Hockey Tournament" to be held January 30 through February 1. The event is held on the ice of Little Bay de Noc in the Ludington Park Area. All proceeds from the event will be used to promote and finance Junior Hockey in the Delta County area. Administration asked that the DDA continue with same donation to the event as last year in the amount of \$1000. The event attracts teams and fans from both our area and other parts of the Midwest.

A motion to sponsor the "Mites to Men Pond Hockey event in the amount of \$1,000 was made by V.C. Bender, 2nd by Trustee O'Toole. Motion Carried.

PROJECT UPDATES-

- Pasty Drop - all went well, would like to expand in the future.
- Parking Lot Signage - working on display-have all the information.
- Security Equipment for Center Court installed and working.
- Website & Face book - DDA will be seeking Website Design Services

VARIOUS OTHER ISSUES :
GENERAL PUBLIC COMMENT
BOARD/STAFF COMMENTS
ANNOUNCEMENTS :
ADJOURNMENT : 8:32 a.m.

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson