



Downtown Development Authority
Board

MEETING AGENDA

February 4, 2014 7:30 am

Downtown Development Authority Board Members

Sue Parker, Chairperson
Andy Crispigna, Treasurer
Marc Tall, Trustee
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Dan Bender, Vice Chair
Tara Deno, Trustee
Jeff Slagstad, Trustee

Administration

Ed Legault

Judy Schroeder

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

February 4, 2015, 7:30a.m.

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of January 7, 2015 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT - Public Act 2 of 1968 (Uniform Budgeting and Accounting Act requires units of government to maintain a uniform chart of accounts for financial management and reporting purposes.

DDA Administration is seeking approval to pay Invoice #203545 to Flinn's Flower & Garden Center in the amount of \$1,180.00 for the labor involving the decorating and removal of decorations for the Christmas tree.

OLD BUSINESS/UNFINISHED BUSINESS:

1. Change to Escanaba's Low to Moderate Income Status – Update

NEW BUSINESS:

1. Goals and Objectives Draft Document- Discussion/Action

Explanation: Under Section 2. General Rules in the Downtown Development Authority Rules of Procedure, item 2.7 states: "During a regularly scheduled meeting of the new calendar year the Board shall develop a set of goals and objectives for accomplishing during the upcoming calendar year. During this same meeting, the Board shall review its past year's performance against the goals and objectives from that year. DDA administration prepared an itemized report to be read at the February 4, 2014 regularly scheduled board meeting as well presented to Council. Updates will be given on each project by DDA Administration.

2. 2015 – 2016 DDA Fund Budget Request - Discussion/Action

Explanation: The City of Escanaba is in the 2015-2016 Budget process. The DDA budget rolls into the City Budget process. The task is to forecast 2015 - 2016 budget, as well as true up the 2014 – 2015 budget line items. Draft is attached for your review.

PROJECT UPDATES-

- Parking Lot Signage
- Website & Facebook

VARIOUS OTHER ISSUES :

GENERAL PUBLIC COMMENT

BOARD/STAFF COMMENTS

ANNOUNCEMENTS :

ADJOURNMENT

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or escanabadda@att.net.

Respectfully Submitted,

Sue Parker, Chairperson