



Downtown Development Authority Board
MEETING MINUTES

April 16, 2014, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
April 16, 2014

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street.

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender and Trustees Tall, Deno, O'Toole, Slagstad and Treasurer Andy Crispigna.

Also Present: Jenny Lancour of the Daily Press and Mr. and Mrs. Glenn Vande-Water of Esky Gro.

Excused Absence: Trustees Taylor and Finlan

APPROVAL/CORRECTION(S) TO MINUTES

Vice-Chair Bender moved to approve the minutes of March 5, 2014 as presented, seconded by Trustee Deno. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

*Trustee O'Toole moved to approve the agenda as published, 2nd by Trustee Tall.
Motion Carried.*

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$228,447.17 Other payables were as usual.

*Motion to approve Treasurer's Report Trustee Tall, 2nd by Trustee O'Toole.
Motion carried.*

Public Hearing:

"City Market Place"

Public input was encouraged in regard to the Drawings for the "City Market Place" project proposed at the old Farmer's Market Site on 9th Street and 1st Avenue North. Representatives from the "Esky Grow Project" offered their support of the "City Market Place."

OLD BUSINESS/UNFINISHED BUSINESS:

1. City Market Place

Mr. Barry Polzin presented revised drawings for the "City Market Place". The drawings included cost projections for the structure and enhancements to the old Farmer's Market site. Some of the revisions/enhancements were:

- the restructuring of the "Esky Gro Project as a modified more accessible green space
- connectivity from Ludington Street to the Market Place by creating a pedestrian space
- expanded outdoor seating area
- added cost projections for the enhancements were also discussed.

A motion to move forward with the proposed revised drawings for the "City Market Place" and prepare for presentation to the Planning Commission in May and subsequently to MEDC for grant funding by Trustee O'Toole, 2nd by Trustee Deno. The vote was as follows:

<i>Trustee O'Toole - aye</i>	<i>Trustee Taylor - aye</i>
<i>Trustee Deno - aye</i>	<i>Treasurer Crispigna - aye</i>
<i>Trustee Slagstad - aye</i>	<i>V.C. Bender - nay</i>
<i>Trustee Tall - aye</i>	<i>Chairperson Parker - aye</i>

NEW BUSINESS:

1. State Bank Sign

Cory Kuchenburg of the State Bank approached the DDA to see if we would like to purchase the Time/Temp sign on 11th & Ludington. There are 3 costs: 1) Sign Acquisition, 2) Re-facing of the Sign, 3) Lease of the space.

After a brief discussion regarding costs, refacing, electricity, historic value, maintenance and location of the sign a motion was made by Trustee Tall to accept the donation, pay the expenses and make the necessary changes, 2nd by Trustee O'Toole for discussion purposes. Motion withdrawn after discussion.

Motion to table pending final offer from State Bank by Trustee O'Toole, 2nd by Trustee Tall. Motion carried.

2. Property Acquisition

DDA Administration is looking to acquire building lots on Ludington Street and 10th Street that would enhance the "City Market Place" project. Specifics included in board packet.

A motion was made by Trustee O'Toole to go into closed session for purposes of property acquisition, 2nd by Trustee Tall at 8:04 a.m.

Roll Call Vote:

<i>Trustee O'Toole - aye</i>	<i>Trustee Taylor - aye</i>
<i>Trustee Tall - aye</i>	<i>Treasurer Crispigna - aye</i>
<i>Trustee Slagstad - aye</i>	<i>V.C. Bender - aye</i>
<i>Trustee Deno - aye</i>	<i>Chairperson Parker - aye</i>

4:38 DDA Board came back into open session with no formal action taken.

DDA Administration asked for Board approval to analysis and negotiate a purchase price for properties adjacent to the 'City Market Place'.

Motion made for such approval made by V.C. Bender, 2nd by Treasurer Crispigna.

Roll Call vote:

<i>V.C. Bender -</i>	<i>aye</i>	<i>Trustee Taylor -</i>	<i>aye</i>
<i>Treasurer Crispigna -</i>	<i>aye</i>	<i>Trustee Tall -</i>	<i>aye</i>
<i>Trustee Slagstad -</i>	<i>aye</i>	<i>Trustee O'Toole</i>	<i>aye</i>
<i>Trustee Deno -</i>	<i>aye</i>	<i>Chairperson Parker -</i>	<i>aye</i>

- **PROJECT UPDATES-**

- Overhead sign lighting – Rapid Electric will be doing additional adjustments to the lights on April 12th according to Curtis Servant

- Banner replacement: We have picked up the banners from Peggy Schumann and have delivered them to the City Electric Building for installation.

- Website update – The website is close to being turned on, working with David and do have ability for input.

- Façade Program – We have all of the work from UPEA for the project completed on the initial projects. Final payment is in process for the project. We will be contacting CUPPAD to start the project after a final meeting with a couple of owners.

- Rib Fest Update – May 30th from 3:00pm to 6:00pm

VARIOUS OTHER ISSUES - None

GENERAL PUBLIC COMMENT - None

BOARD/STAFF COMMENTS - Snowplowing concerns

ANNOUNCEMENTS - None

ADJOURNMENT: 8: 52 a.m.

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson