



Downtown Development Authority Board
MEETING MINUTES

March 4, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

**OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
March 4, 2014**

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, MI. 49829

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender, Treasurer Andy Crispigna and Trustees Tall, Deno, O'Toole and Slagstad.

Absent: Trustees Taylor and Finlan, excused.

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Tall moved to approve the minutes of February 4, 2015 as presented, seconded by V.C. Bender. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

***V.C. Bender moved to approve the agenda as published, 2nd by Trustee Tall.
Motion Carried.***

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$292,011.55. Payables included down payment for Website Hosting and the decorating of the outside Christmas Tree at Center Court.

***Motion to accept Treasurer's Report by Trustee Tall, 2nd by Trustee O'Toole.
Motion Carried.***

Public Hearing:

None

OLD BUSINESS/UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. CAPITAL IMPROVEMENT PLAN

Administration included a copy of the CIP for review and discussion by the Board and asked for Board Approval to have the DDA's CIP included into the City CIP for presentation to the City Council.

Points of discussion were:

- DDA Controlled Parking Lot Improvements
- Escanaba Market Place Project
- Improvements to Grounds and Office at Center Court
- Paint It Fix It Program
- All other projects slated for 2016-2017.

***A motion was made to make the necessary changes to the CIP to become part of the overall CIP with the City and to then become part of the DDA Budget to be forwarded to Council for final approval by V.C. Bender, 2nd by Trustee O'Toole.
Motion Carried.***

PROJECT UPDATES

- Parking Lot Signage - Research is complete, the info will be compiled and sent to the Board for review.
- Website & Face book - Transition set for April 7th with Sarah of RKcom Design
- Escanaba's Low to Moderate Income Status - 62 surveys left to complete, breakdown coming in at 70% Low to Moderate.

VARIOUS OTHER ISSUES :

GENERAL PUBLIC COMMENT

BOARD/STAFF COMMENTS

ANNOUNCEMENTS :

ADJOURNMENT : 8:10

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson