



Downtown Development Authority  
Board

**MEETING AGENDA**

**April 26, 2018 8:00 a.m.**

***Downtown Development Authority Board Members***

Sue Parker, Chairperson	Patrick Jordan, Trustee
Andy Crispigna, Treasurer	Dan Bender, Vice Chair
Marc Tall, Trustee	Eric Swanson, Trustee
Mary Finlan, Trustee	Vacant, Trustee
Mark Ammel, Trustee	

***Administration***

***Ed Legault***

***Judy Schroeder***

[Escanaba City Hall, 420 Ludington Street, Escanaba, MI 49829](#)

[April 26, 2018, 8:00 a.m.](#)

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of March 22, 2018 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT:

**OLD BUSINESS/UNFINISHED BUSINESS:**

**None**

**NEW BUSINESS:**

**1. Market Place Event Usage – Discussion/Approval**

Explanation: DDA Administration is seeking Board approval to allow the DDA Executive Director to authorize usage at the Escanaba Market Place by Not For Profit organizations in exchange for promotional/sponsorship for the event. The event would have to be a non-fundraiser public event for a non-profit that is not politically sensitive to any group of citizens. The Not For Profit organization would still need to cleanup & provide insurance for the event.

**PROJECT UPDATES:**

- **2017- 2018 Façade Projects** – DDA Administration talked with Jen Tucker of the MEDC regarding our projects this week. She will be sending a time sensitive document that the City Administration will fill out specific fields of information that she will need as part of her package of information she will present to the MEDC executive group for our Façade

projects. Jen will be contacting Blaine Degrave regarding the form and to coordinate its return to her. This is the next step in the process. We hope to get a Letter of Interest from the MEDC after Jen's presentation.

- **Blighted Buildings** – Blaine Degrave informed DDA Administration he is continuing to work through the condemnation process on 910 Ludington. The Council gave the approval to move forward with the condemnation procedures, as well as to incur cost for remediation of any contamination associated with the demolition. The increased activity by the City has caused the building owner to finally respond with some activity. Blaine is moving forward in the process regardless of the owner's actions at this point.
- **Zoning Board Of Appeals** – The ZBA will be meeting on Tuesday, April 24th at 6:00 pm at City Hall to review the Planning Commission's decision regarding the WODA Group's request to build a 50,768 sq. ft. 4 story multi-family building at the old Ford Garage location located at 1401 –1419 Ludington Street. DDA Administration would expect the appeal to be approved by the ZBA based on the fact the Planning Commission asked the WODA Group to go back and make changes to their plans at their first session with the Planning Commission. Then when the WODA Group came back to share the revised plans with the Planning Commission that met all of their requests, the commission turned the project down. DDA Administration will be attending the meeting and will update the Board on Thursday.
- **Escanaba Downtown Clean Up** – The “Esky Clean Up” Board did a press release for the event explaining how to join the event and the progress that has been made the past few years. The event will take place on Saturday May 19<sup>th</sup> from 10:00 am – Noon. The Escanaba Market Place will be the staging area to pick up tools for the clean-up activities. After the Clean Up, a “Thank you” event will be held at the Market Place with food, refreshments & great prizes. DDA Administration will be doing some promotion with the media for the event.
- **Market Place Playground** – Things are falling into place regarding the playground. The DNR finally blessed the plans and vendor for the playground equipment. The City Council at the April 19th meeting approved the awarded contract for the playground design and build to Penchura of Manistique, MI. for a total sum of \$84,679. The estimated completion is July 4th, 2018, but are pushing for June 30th. DDA Administration met with Kim Peterson at the Market Place to finalize the color selection of the playground equipment. The color will be the Brown that matches the Market place trim and a blue accent.

#### VARIOUS OTHER ISSUES:

#### GENERAL PUBLIC COMMENT:

#### BOARD/STAFF COMMENTS:

#### ANNOUNCEMENTS:

#### ADJOURNMENT:

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to

individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or [escanabadda@att.net](mailto:escanabadda@att.net).

Respectfully Submitted,

Sue Parker, Chairperson