



Downtown Development Authority Board
MEETING MINUTES

September 3, 2014, at 7:30 am

Administration
Edward Legault
Judy Schroeder

Downtown Development Authority Trustees

Sue Parker, Chairperson
Dan Bender, Vice Chair
Andy Crispigna, Treasurer
Mitch Taylor, Trustee
Mary Finlan, Trustee

James O'Toole, Trustee
Marc Tall, Trustee
Tara Deno, Trustee
Jeff Slagstad

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MICHIGAN
Regular Board Meeting
September 3, 2014

Call To Order:

The meeting was called to order by Chairperson Sue Parker at 7:30 a.m. at the Escanaba City Hall Council Chambers, 410 Ludington Street.

Roll Call:

Chairperson Sue Parker, Vice Chair Dan Bender and Trustees Tall, O'Toole, Taylor, Finlan, Slagstad and Treasurer Andy Crispigna. Also present Jenny Lancour of Daily Press.

Absent: Trustee Deno

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Tall moved to approve the minutes of August 13, 2014 as presented, seconded by Trustee Finlan. Motion carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

Trustee Tall moved to approve the agenda, 2nd by Trustee O'Toole. Motion Carried.

CONFLICT OF INTEREST DECLARATION

None

TREASURER'S REPORT

Fund Balance is at \$197,812.66 Possible changes may be forthcoming at end of audit. Other payables were as usual.

***Motion to approve Treasurer's Report Trustee O'Toole, 2nd by V.P. Bender.
Motion carried.***

Public Hearing:

None

OLD BUSINESS/UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Change to Escanaba's Low to Moderate Income Status

A new set of data has changed the City of Escanaba's percentage of Low to Moderate income families to 50.33%. The threshold to qualify for certain grant funds from the MEDC is 51%. Jen Tucker of the Michigan Economic Development Corporation explained the process for conducting a door to door survey to determine household income levels. Each year HUD publishes low to moderate-income levels and those results are submitted to MEDC. Since the City of Escanaba's level is below the 51% a survey to determine the exact income level will have to be conducted as soon as possible. The survey is done through developing a questionnaire collecting data on the number of persons in the household and if the household income is above, at or below the HUD issued low and moderate income status.

A motion to move forward with the survey through CUPPAD was made by Trustee O'Toole, 2nd by Trustee Tall. Motion Carried.

2. Water Drainage Issues at Center Court - Discussion/Action

The DDA building at 1025 Ludington Street has suffered water damage in the office area due to drainage issues. The Board was apprised of the situation and will be kept informed of the costs involved for repairs.

PROJECT UPDATES-

- Parking Lot Signage – Meeting of sub-committee will be scheduled.

VARIOUS OTHER ISSUES :
GENERAL PUBLIC COMMENT
BOARD/STAFF COMMENTS
ANNOUNCEMENTS :
ADJOURNMENT : 8:32 a.m.

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696

Respectfully Submitted,

Sue Parker, Chairperson