



Downtown Development Authority  
Board

**MEETING AGENDA**

**December 3, 2014 7:30 am**

***Downtown Development Authority Board Members***

Sue Parker, Chairperson  
Andy Crispigna, Treasurer  
Marc Tall, Trustee  
Mitch Taylor, Trustee  
Mary Finlan, Trustee

James O'Toole, Trustee  
Dan Bender, Vice Chair  
Tara Deno, Trustee  
Jeff Slagstad, Trustee

***Administration***

***Ed Legault***

***Judy Schroeder***

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

December 3, 2014, 7:30a.m.

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL/CORRECTION(S) TO MINUTES – Approval of November 5, 2014 minutes**

**APPROVAL/ADJUSTMENTS TO THE AGENDA**

**CONFLICT OF INTEREST DECLARATION**

**TREASURER'S REPORT**

Request to pay invoice from DuBois & Sons Tree Farm in the amount of \$2,304.00. (Each year bids are sent out to the following for garland: Teals Tree Farm, Dubois & Sons. Wilson Evergreens and Hoduski Evergreens. Received 2 bids back and chose to go with Dubois and Sons because of past experience of each business's product.)

**OLD BUSINESS/UNFINISHED BUSINESS:**

**1. Change to Escanaba's Low to Moderate Income Status – Update**

Met with CUPAD regarding Survey listing format. Sent revised file to them based on feedback and missing addresses from first file. Meeting with Certifier to be scheduled week of December 1<sup>st</sup> to the 5<sup>th</sup>.

**NEW BUSINESS:**

**1. Election of Officers (Need to elect officers for 2015) - Discussion/Action**

**2. Approve 2015 DDA Board Meeting Schedule – Discussion/Action**

## **PROJECT UPDATES-**

- Tree Lighting and Black Friday on Tuesday Results
- Parking Lot Signage – review of work
- Christmas Parade on December 5<sup>th</sup>
- Security Equipment for Center Court

**VARIOUS OTHER ISSUES :**

**GENERAL PUBLIC COMMENT**

**BOARD/STAFF COMMENTS**

**ANNOUNCEMENTS :**

**ADJOURNMENT**

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or [escanabadda@att.net](mailto:escanabadda@att.net).

Respectfully Submitted,

Sue Parker, Chairperson