



Downtown Development Authority
Board

MEETING AGENDA

August 23, 2018 8:00 a.m.

Downtown Development Authority Board Members

Sue Parker, Chairperson	Patrick Jordan, Trustee
Andy Crispigna, Treasurer	Dan Bender, Vice Chair
Marc Tall, Trustee	Eric Swanson, Trustee
Mary Finlan, Trustee	Vacant, Trustee
Mark Ammel, Trustee	

Administration

Ed Legault

Judy Schroeder

[Escanaba City Hall, 420 Ludington Street, Escanaba, MI 49829](#)

August 23, 2018, 8:00 a.m.

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of June 28, 2018 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT:

OLD BUSINESS/UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Participation in the Michigan Main Street Program – Discussion/Approval

Explanation: DDA Administration attended the Michigan Main Street Basic Training session held in Sault St. Marie July 17-18 of 2018. City Administration also attended the training. There have been changes to the program that is intended to position the program as an additional benefit for communities that have DDA's and are certified as a Redevelopment Ready Community. A recommendation is included in your packet with some additional information regarding the program.

PROJECT UPDATES:

- **2017- 2018 Façade Projects** – The MEDC informed the City that we can go ahead and work through the RFP process to select a Certified Grant Administrator. We ended up

with two candidates applying for our project. Peter Van Steen had the better point total based on our criteria and has been awarded the position. His fee will be paid 100% by the state. Peter has been working with City Administration on the final application process for the Facades. The preliminary awards have been sent by the state to the City. We are working through some issues that have come up on the application process at this point. But we continue to make steady progress.

- **Blighted Buildings** – 910 Ludington has been torn down. The City is still working with the property owner regarding the costs of the demolition. It is possible that property could get surrendered to the City as part of an agreement.
- **Market Place Playground** – DDA Administration received an update from Kim Peterson that the equipment has been received and she is waiting for a final install date from the company.
- **Escanaba Market Place Updates** – The activity at the Farmer’s Market has been at a record level. We have never had more vendors signed up in any season. We have also seen a large number of people patronizing the Market. DDA Administration has had a few people contact us regarding use of the Market Place. Information has been sent to them so they can review with their stakeholders of their events. The wedding that was scheduled in September has been postponed due to a health issue. They will follow up with us next year based on the situation.

VARIOUS OTHER ISSUES:

GENERAL PUBLIC COMMENT:

BOARD/STAFF COMMENTS:

ANNOUNCEMENTS:

ADJOURNMENT:

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or escanabadda@att.net.

Respectfully Submitted,

Sue Parker, Chairperson