



Downtown Development Authority  
Board

**MEETING AGENDA**

**March 21, 2019 8:00 a.m.**

***Downtown Development Authority Board Members***

Sue Parker, Chairperson	Patrick Jordan, Trustee
Andy Crispigna, Treasurer	Dan Bender, Vice Chair
Marc Tall, Trustee	Vacant, Trustee
Mark Ammel, Trustee	Vacant, Trustee
Eric Swanson, Trustee	

***Administration***

***Ed Legault***

***Judy Schroeder***

Escanaba City Hall, 420 Ludington Street, Escanaba, MI 49829

March 21, 2019, 8:00 a.m.

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of February 28, 2019 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT:

**OLD BUSINESS/UNFINISHED BUSINESS:**

**1. Escanaba Market Place Kitchen Enhancement:**

Explanation: The DDA Board Committee for the Market Place Kitchen Improvement proposal will present their information to the Board and answer questions regarding their recommendation. DDA Administration will seek approval to move forward in the grant process for the project. Discussion, Approval.

**NEW BUSINESS:**

None

**PROJECT UPDATES:**

- **2017- 2018 Façade Projects** – Lisa Wrate, Peter Van Steen, City and DDA Administration will be meeting with the Building Owners for the Façade Projects on Tuesday March 19<sup>th</sup>. Based on that meeting a decision will be made if we should request an extension of time to finalize our application. The current date is April 15<sup>th</sup> on

our "Letter of Interest". We have discussed this scenario with the MEDC and they are on Board.

- **Delta Force Economic Development Day** – DDA Administration will take place in the Delta Force Leadership Program's Economic Development Day on March 21<sup>st</sup>. The session is an opportunity to tell the group about the Escanaba DDA. We will review tools for development from the State, as well as show case some of our projects.
- **City Budget Hearings** – The City Council has scheduled a work session to review the final budget information with the city Department Heads on April 8-9<sup>th</sup>. DDA Administration will review our budget on April 8<sup>th</sup> at 9:45 am.
- **Waterfront Development Site & RFQ Showcase** – The Developer Showcase will take place on Monday, March 18<sup>th</sup>. We expect several developers from down state, as well as some from the UP. The event is being hosted by TJ Thomas and the Economic Development Alliance.

**VARIOUS OTHER ISSUES:**

**GENERAL PUBLIC COMMENT:**

**BOARD/STAFF COMMENTS:**

**ANNOUNCEMENTS:**

**ADJOURNMENT:**

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or [escanabadda@att.net](mailto:escanabadda@att.net).

Respectfully Submitted,

Sue Parker, Chairperson