



Downtown Development Authority Board
MEETING MINUTES

May 23, 2019 at 8:00 am

Downtown Development Authority Trustees

Dan Bender, Chairman
Eric Swanson, Vice Chair
Andy Crispigna, Treasurer
Mark Ammel, Trustee
Peggy Pryal, Trustee

Patrick Jordan, Trustee
Marc Tall, Trustee
Curt Spaulding, Trustee
Patricia Baribeau, Trustee

Administration
Edward Legault
Judy Schroeder

Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, Michigan

OFFICIAL PROCEEDINGS
ESCANABA DDA
CITY OF ESCANABA, MI
Regular Board Meeting
May 23, 2019

Call to Order:

The meeting was called to order by Chairperson Bender at City Hall, 410 Ludington at 8:00 a.m.

Roll Call:

Chairman Bender, Vice Chair Eric Swanson and Trustees Tall, Ammel, Baribeau, Jordan, Spaulding and Treasurer Crispigna.
Also Present: Kelly Vanginhoven

APPROVAL/CORRECTION(S) TO MINUTES

Trustee Ammel moved to approve the minutes of April 25, 2019, 2nd by Treasurer Crispigna. Motion Carried.

APPROVAL/ADJUSTMENTS TO THE AGENDA

Motion to approve the agenda by Trustee Ammel, 2nd by Treasurer Crispigna. Motion Carried.

CONFLICT OF INTEREST DECLARATION - None

TREASURER'S REPORT

Payables as usual, Fund Balance at \$347,382.55

***Treasurer's report approved by Trustee Ammel, 2nd by Vice Chair Swanson.
Motion carried.***

Public Hearing: None

OLD BUSINESS/UNFINISHED BUSINESS

None

NEW BUSINESS:

2019 Re-election of Officers to the DDA Board:

The DDA Administration received an update from the City that Sue Parker will not be extended in her term with the DDA Board. Her retirement from the Board was effective May 3rd. Based on Ms. Parker's retirement from the Board we will need to have a re-election of officers for the remainder of the 2019 calendar year.

A motion was made to elect Dan Bender as Chairman by Trustee Tall, 2nd by Trustee Swanson. With no objection from Dan Bender motion carried.

A motion was made to elect Trustee Swanson as Vice Chair, 2nd by Trustee Gordon. With no objection from Trustee Swanson motion carried.

A motion was made that Treasurer Crispigna remain as Treasurer by Chairman Bender, 2nd by Trustee Tall. Motion carried.

2. Parking Enforcement Changes:

The DDA Administration received an alert from Chief of Police Rob La Marche that based on a new ruling by the 6th Circuit Court parking enforcement on Ludington Street would be more difficult. Public Safety Officers in Michigan will no longer be allowed to chalk tires to enforce.

PROJECT UPDATES:

- **2017- 2018 Façade Projects** –Peter Van Steen, City and DDA Administration attended the bid opening at City Hall by Lisa Wrate. The bids are being broken down into more detail this week. After that is understood bids will be reviewed with the building owners and accepted bids can be shared with the MEDC.
- **“Lunch on Ludington” Concert Series** – DDA Administration was pleased to get the news that the musicians are coming together for the concert series that will be held at the Escanaba Market Place starting June 5th and running through August. The Wednesday events will take place starting at 11:30 am to 1:30 p.m. The musicians are sponsored by “Blues for a Cause”. Public notification of the events has already begun.
- **Escanaba Farmer’s Market** – DDA Administration has been receiving many calls and visits regarding participation in this season’s Farmer’s Market. The Escanaba Farmer’s Market will start on Wednesday, June 5th. The Farmer’s Market will run through the end of October. Wednesday from 3-6 pm & Saturday from 8-noon.
- **Waterfront Development Site & RFQ** – Proposals have been received from Interested Developers. The group will start having discussions with developers to better understand and critique the proposals. After this step, the group will select a developer for the project.
- **Eskey Clean-Up** – The event took place on Saturday May 18th. Registration took place at the Escanaba Market Place starting at 9:00 am. Volunteers received their tee-shirts, assignments and tools during registration. The hardy group started the clean-up at 10:00 am and continued until noon. The groups received a thank you lunch and were entered drawings for prizes. 100% of the kids received prizes! The Market place received many positive comments from those that attended the event.

VARIOUS OTHER ISSUES:

GENERAL PUBLIC COMMENT: Kelly Vangenhoven spoke that she was very disappointed in City Council’s lack of communication with her and that she would like a committee appointed to investigate her not being appointed to the DDA Board.

BOARD/STAFF COMMENTS:

ANNOUNCEMENTS:

ADJOURNMENT:

Respectfully Submitted,

Den Bender, Chairman

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days' notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or escanabadda@att.net.