



Downtown Development Authority
Board
MEETING AGENDA

September 19, 2019 8:00 a.m.

Downtown Development Authority Board Members

Dan Bender, Chairman
Eric Swanson, Vice Chair
Andy Crispigna, Treasurer
Marc Tall, Trustee
Mark Ammel, Trustee

Patrick Jordan, Trustee
Curt Spaulding, Trustee
Pat Baribeau, Trustee
Peggy Berg, Trustee

Administration
Ed Legault
Judy Schroeder

Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, MI 49829
September 19, 2019, 8:00 a.m.

CALL TO ORDER
ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of August 22, 2019 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT:

OLD BUSINESS/UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. DDA Executive Director's Performance Review:

Explanation: The DDA Board will provide the Executive Director with feedback regarding past performance and vision for the future. Discussion, Approval

PROJECT UPDATES:

- **2017- 2018 Façade Projects** – The MEDC is working on the final commitment agreement for the Façade Grants. The stated and anticipated commencement date for construction is October 1, 2019. The grant period will run through October 1, 2021. The anticipated completion date for the projects would be October 1, 2020.

- **“Pulling for Honor”**– The event will take place on Saturday September 28th between 14th & 15th Streets on Ludington. It is a fundraiser for the Honor Flight and for the Honor Flight section of the UP Veterans’ Museum at the Commerce Center. The event should attract many visitors to the Market Place and to the Downtown. It also will help with citizen exposure to the Market Place that helped get additional rentals.
- **MEDC Training Sessions** – DDA Administration has attended two session training with Jen Tucker of the Michigan Economic Development Corporation. The training was designed to allow the local administration to be more familiar with the different tools and programs that may be available for downtown projects going forward. It will also allow us to help possible developers with the information they will need to meet with the MEDC. Jen also reviewed the different programs that should be available for downtown Escanaba projects. DDA Administration will be meeting with Jen after she returns this week from Lansing as the MEDC is currently going through some restructuring.
- **Waterfront Development Site & RFQ** – On September 19th, the city council will be asked to approve the final agreements with Proxima Development for the North Shore project. The County Board has already approved the developmental agreement at their last meeting. DDA Administration will be attending the meeting.
- **DDA Goal Setting Session** – The next DDA Board Work Session to discuss our future goals is set for October 16th at 8:00 am at City Hall.

VARIOUS OTHER ISSUES:

GENERAL PUBLIC COMMENT:

BOARD/STAFF COMMENTS:

ANNOUNCEMENTS:

ADJOURNMENT:

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or escanabadda@att.net.

Respectfully Submitted,

Dan Bender, Chairman