



Downtown Development Authority
Board

MEETING AGENDA

January 23, 2020 8:00 a.m.

Downtown Development Authority Board Members

Dan Bender, Chairman
Eric Swanson, Vice Chair
Andy Crispigna, Treasurer
Marc Tall, Trustee
Mark Ammel, Trustee

Patrick Jordan, Trustee
Curt Spaulding, Trustee
Pat Baribeau, Trustee
Peggy Berg, Trustee

Administration
Ed Legault
Judy Schroeder

Escanaba City Hall Council Chambers, 410 Ludington Street, Escanaba, MI 49829

January 23, 2020, 8:00 a.m.

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – Approval of December 19, 2019 minutes

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

TREASURER'S REPORT:

OLD BUSINESS/UNFINISHED BUSINESS:

1. Discussion regarding the DDA's future goals:

Explanation: The DDA Board will continue work started at the September 4th & October 16th work sessions to discuss the short and long-term goals for the DDA. The Board will review a draft 2020 goals document. Discussion, Actions, Approval

NEW BUSINESS:

1. Review of 2019 – 2020 estimates and 2020-2021 Budget Requests

Explanation: DDA Administration has made estimates for the remaining 2019- 2020 budget cycle, as well as created a 2020-2021 budget request for the Boards' Review, Edit, Approval.

PROJECT UPDATES:

- **End of Year Reports** – The City Controller has sent the State of Michigan all of the financial reporting requirements based on the new guidelines. The Director has reviewed the new information added to the State Act and is getting clarification on any issues that may need updating to ensure we are in compliance.
- **Market Place Kitchen Enhancement Project** – The DDA & the City were notified by the Hannahville Indian Community that we were awarded a \$10,000 grant towards the project. The funds will help with the matching dollars needed for the project. This is in addition to the \$80,000 MDARD grant approved previously. The committee members have not been able to get together due to the busy Christmas season and we will start to meet in January 2020 to craft out our project plan & timeline.
- **DDA's Deficit Elimination Plan** – At the January 16th regular City Council meeting the City Council passed a resolution accepting our plan. The City Controller shared with the Council that the DDA is about a year and a half ahead of schedule to eliminate the deficit caused by the funds borrowed from the City for the Market Place construction. A copy of the resolution is in your Board package.
- **DDA Snow Removal** – Rae's Snow Removal has done a great job taking care of the Center Court & Market Place properties. They have been on time and have checked with us if there is anything they could do better.

VARIOUS OTHER ISSUES:

GENERAL PUBLIC COMMENT:

BOARD/STAFF COMMENTS:

BOARD/STAFF TRAINING UPDATES:

ANNOUNCEMENTS:

ADJOURNMENT:

The Escanaba Downtown Development Authority will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the Downtown Development Authority. Individuals with disabilities requiring auxiliary aids or services should contact the Downtown Development Authority by writing or calling (906) 789-8696 or escanabadda@att.net.

Respectfully Submitted,

Dan Bender, Chairman